



WHERE *Brilliance* BEGINS

Healthy Return to Hawk Hill Plan

July 31, 2020

The foundation of our 2020-21 academic year is based on in-person classes with all students on campus five days a week. Our classroom and campus protocols are developed to reduce exposure and risk for our students, faculty, staff, parents and families. **This plan is subject to change.**

Updated items in green.

Health and Safety

- **Daily health monitoring**

- We will ask the community to self-monitor their own health (parents, students, faculty and staff), including taking temperatures at home every day before coming to school.

- **In the event of illness**

Level 1: If a student, faculty or staff member experiences any of the following symptoms, please stay home and consult with a physician.

Siblings of students should be kept at home as well. Symptoms include:

- Temperature more than 100.4
- Chills
- Cough
- Shortness of breath
- Muscle aches

Level 2: If experiencing two or more of the following symptoms, stay home and consult with a physician. Symptom-free siblings do not need to stay home.

- Sore throat
- Recent loss of taste or smell
- Diarrhea
- Headache
- Fatigue

- Nausea
- Vomiting
- Non-allergy congestion or runny nose

- **Returning to school after illness:** After any illness, students, faculty and staff must do **one** of the following:
 - Be tested for COVID-19 and receive two negative test results. The tests must occur one or more days apart OR
 - Isolate at home for 14 days

- **Known direct exposure:** If a student, faculty or staff member has been directly exposed to someone with COVID-19, we ask them to stay home and isolate. See “returning to school” language above.

- We will establish self-isolation guidelines related to travel, as well as a communications protocol in the event of any cases.

- **Hygiene**

- **Cleaning:** We are working with faculty to establish a cleaning/disinfecting protocol in classrooms and common areas, hand-washing routines, and bathroom protocols.

- **Masks:** Based on the science we currently have, masks decrease risk and provide a layer of protection for others in the community. This is another example of how our community supports each other.
 - Masks will be required inside ULS school buildings at all times. This includes students in grades 1-12, faculty, staff, parents and visitors.
 - Masks are not required for Preprimary students.
 - Exceptions are during lunch, physical education classes, and outside when socially distanced.
 - Cloth or fabric masks are sufficient. N95-rated masks are not necessary.
 - Please see the [CDC guidelines on masks](#).
 - A neck gaiter is acceptable to use as a mask.

- **Facilities:** We are working with our cleaning company and other vendors to provide as safe an environment as possible. We will keep windows open as weather permits and use HVAC systems to maximize air flow.

- **Playgrounds:** During the school day, playgrounds will be closely monitored and controlled by faculty and staff. The playgrounds will be closed before and after school.
- **Social Distancing**

Social distancing of the recommended 6' will be followed in and out of the classroom, and anywhere on school grounds. This will also apply to drop-off and pick-up routines.

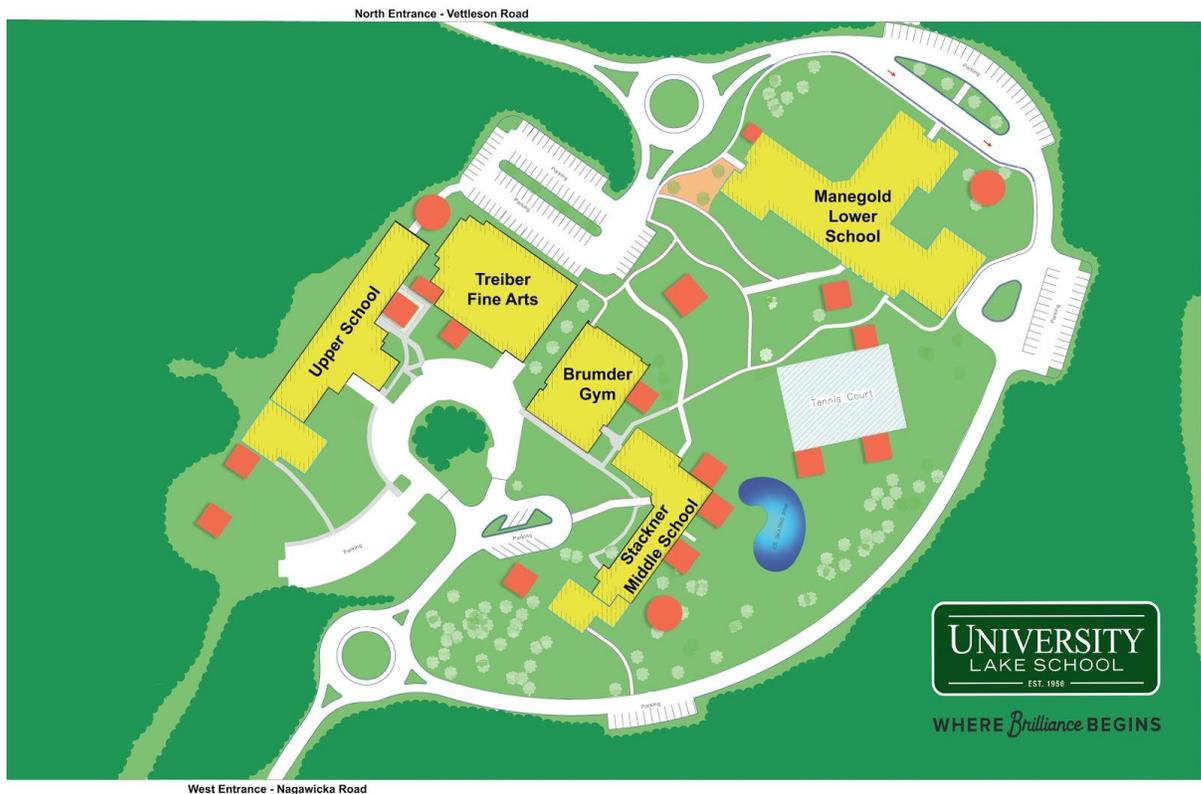
 - **Parents and visitors**
 - Parents and visitors are asked to remain outside of school buildings during times of congestion (pick up and drop off).
 - Tours with prospective families will occur during non-congested times. Prospective families will not enter classrooms, and must wear masks while on tour.
 - **Classroom protocol:** We will maintain social distancing in classrooms. Plans are in development to maintain social distancing in regards to desks and furniture, use of classroom supplies, access to lockers/cubbies, etc.
 - **Group activities and events:** Large group gatherings will be avoided for the first semester and will be re-evaluated for second semester. Events such as assemblies, concerts and plays will be re-imagined to be held outdoors or online.
 - **Lunch:** Hot lunch from Liberty Kitchen will be available to order online.
 - **Athletics:** We will follow the guidance of the WIAA for all MS and US sports.
 - **Off-campus activities**
 - All field trips and leadership trips are postponed until further notice
 - US fall leadership trips will be re-imagined to include alternative local activities

Academics

- **Outdoor Learning**

We plan to use outdoor spaces for learning and activities as much as possible in the coming year. The campus provides many outdoor learning spaces among the trees, in the prairie lands, on green spaces, at the Hawk and Eagle Nest open-air

classroom, or even on a circle of tree stumps. We are creating more than 15 additional outdoor learning spaces that will include white boards and sun shades. See the map below of the planned outdoor learning spaces.



- **Hybrid Learning**

For the 2020-21 school year, we will offer a hybrid learning option for those who are unable or uncomfortable with attending on-campus learning at any time during the school year in grades 1-12.

We recognize that at-home learning is uniquely difficult for our youngest learners because of their age. Therefore, hybrid learning will not be an option for Preprimary grades. We will release more details about this option as plans develop.

- **Distance Learning**

In the event that ULS must close due to conditions beyond our control, the entire school will move to full-time distance learning. Distance learning will also apply to the MS/US scheduled time frame after Thanksgiving break.

- On Monday, November 30, following Thanksgiving break, the LS will

return to campus. The MS and US will have two weeks of distance learning prior to returning to on-campus learning as a safeguard to keep our community healthy. This is due to the MS and US practice of switching classrooms throughout the day.

Please be aware that distance learning will be modified and improved for 2020-21. Based on industry-developed best practices, extensive research and parent feedback, our distance learning model will look different moving forward. It is important that we move from a crisis response model to a sustainable distance learning model for increased student engagement and learning.

Some modifications will include:

- Schedule
 - Content and format
 - Parent education
 - Chromebook program extended to 1st grade
 - Increased focus on Social-Emotional Learning (SEL) and connecting with students
- **Preprimary Considerations:** We recognize that distance learning is uniquely difficult for our youngest learners because of their age. If we are required to move to full-time distance learning at any point during the next school year, we will provide JK3, JK4 and SK families a prorated tuition credit for each week that we are in distance learning. We will credit 75 percent of the family's tuition responsibility, prorated to account for financial aid, toward enrollment in 2021-22.
 - **Daily Schedule for Middle and Upper Schools**
There will be a one-year change to the daily schedule in the Middle and Upper Schools. The day will begin 10 minutes earlier in both divisions. The Middle School will end 10 minutes later, and the Upper School will end 4 minutes later. This allows for extended passing periods and lunch times to prevent congestion without impacting class times. All three division buildings will be open with supervision for students from 7:30 a.m. - 3:30 p.m.

2020-21 Daily Schedule

7:50-8:00 - Advisory

8:05-8:50 - 1st Hour

8:55-9:40 - 2nd Hour

9:45-10:30 - 3rd Hour

10:35-11:20 - 4th Hour

11:20-12:00 - Lunch

12:05-12:50 - 5th Hour

12:55-1:40 - 6th Hour

1:45-2:30 - 7th Hour

2:35-3:20 - 8th Hour, US End of Day

3:20-3:25 - MS Homeroom, MS End of Day

This plan will be expanded as we move closer to the start of the school year.